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**2nd December, 2021**

Dear Sir/ Madam,

Invitation to bid forSupply and delivery of two field 4WD station wagons and one double cabin pickup vehicles for Uganda Blood Transfusion Services.

 **(Procurement Ref. UBTS/SUPLS/2021-22/00025)**

**OPEN DOMESTIC BIDDING**

1 The Government of the Republic of Uganda through Uganda Blood Transfusion Services has secured funds and intends to apply a portion of the proceeds for supply and delivery of two field 4WDstation wagons and one double cabin pickup vehicles for which this invitation to bid is issued.

2 Uganda Blood Transfusion Services on behalf of the Government ofUganda invites sealed bids from eligible bidders for supply and delivery of twofield 4WD station wagons and one double cabin pickup vehicles.

3. Bidding will be conducted in accordance with the Open Domestic Bidding procedures contained in the Government of Uganda’s Public Procurement and Disposal of Public Assets Act, 2003 as amended and is open to all eligible bidders as defined in the Regulations.

4. Interested bidders may obtain further information from Uganda Blood Transfusion Services and inspect the bidding documents at the Address shown below during official working days with effect from **2nd December,2021**.

5. Bidding Documents in English may be purchased at a non-refundable fee of ***UGX.100, 000 (Uganda Shillings One Hundred thousand only)*.** Interested bidders should obtain Bank Payment Advice Forms from the Accounts Office on 1st Floor, Administration Block and pay at the designated Bank with effect from **2nd December, 2021** on presentation of proof of payment, bidding documents may then be collected from theProcurement and Disposal Unit, 1st floor.

1. Bids must be hand delivered on or before **29th December, 2021** to the address below at or before 11.00 am clearly marked;

**“BID FOR SUPPLY AND DELIVERY OF TWO FIELD 4WD STATION WAGONS AND ONE DOUBLE CABIN PICKUP VEHICLES FOR UGANDA BLOOD TRANSFUSION SERVICES”**

 **UBTS/SUPLS/2021-22/00025**

1. The bids will be opened in the presence of the bidders’ representatives who will choose to attend in the entity’s Boardroom at UBTS, 1st Floor starting at 11:30 am (Local time) on **29th December, 2021**. Late Bids shall be rejected and returned unopened to bidders.

**Address for Inspection, issue and delivery of documents**

Procurement and Disposal Unit

Uganda Blood Transfusion Services

1st Floor Administration Block

 Street Address: Plot 69/3 Nakasero Hill Road

 1st Floor: Procurement and Disposal Unit

 Town/City: Kampala

Postal Code: P.O Box 1772, Kampala

Country: Uganda

1. All bids must be accompanied with a Bid Security in form of ***Bank Guarantee* amounting to UGX. 10,000,000**.

1. Uganda Blood Transfusion Services is not bound by the highest or lowest bidder.

 **Activity schedule**

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| **s/no** |  **Activity** | **Time line** |
|  | Publication Date | *2/12/2021* |
|  | Bid closing Date | *29/12/2021* |
|  | Evaluation Process | *(Within 20 working days from bid closing date)* |
|  | Display and Communication of Best Evaluated Bidder Notice  | *(Within 5 working days from Contracts Committee approval of evaluation report)* |
|  | Contract Signing | *(After expiry of 10 working days from display of the best evaluated bidder notice and solicitor General’s approval).* |

Dr. Dorothy Kyeyune Byabazaire

DIRECTOR/ UGANDA BLOOD TRANSFUSION SERVICES